

Announcement for an Initiation Research Fellowship, Ref. no.:

ISCAP/CEI/BII/2022/01

A position is being opened for an Initiation Research Fellowship (BII) for Master students. This Grant is financed by the Centre for Intercultural Studies (CEI) within the scope of ongoing research projects, and under the following conditions:

1. SCIENTIFIC AREA: Cultural and Intercultural Studies.

2. ADMISSION REQUIREMENTS

- a) To be enrolled in the Master's Programme of Intercultural Studies for Business at ISCAP-P.PORTO at the date of signature of the contract;
- b) To have academic training in some way related to Cultural and Intercultural Studies, or a similar area;
- c) To have strong organisational and teamwork skills, to be proactive and to be responsible;
- d) Knowledge and understanding of the English language as a working and communication tool;
- e) Expertise with tools of website construction, management and maintenance;
- f) Not to exceed, upon celebrating the aforementioned contract, including possible renovations, an accrued period of one year (be that linear or interpolated) within this type of fellowship;
- g) To no yet have been a beneficiary of any other Research Fellowship directly or indirectly financed by FCT, awarded according to the Research Fellowship Holder Statute.

Preferential factors:

- a) Candidates who are experienced in the writing of scientific articles are preferred;
- b) Candidates with knowledge in the aforementioned areas are preferred;
- c) Candidates with knowledge and previous experience of working at CEI are preferred.

3. WORK PLAN

Collaborate on the work plan of CEI's research projects, namely:

- a) To participate in the development of the project StreetArtCEI, more precisely, by means of creation of routes and maps, collection and management of qualitative and quantitative data, field work, critical analysis, writing and disseminating conclusions;
- b) To participate in CEI's science production, dissemination and communication activities, with special focus on the projects ENDING, SciART, Augmented Assessment and other ongoing research projects;
- c) To create solutions and quality assessment processes within the scope of the above-mentioned paragraphs.

#### 4. APPLICABLE LEGISLATION AND REGULATIONS

- Research Fellowship Holder Statute, as approved by Law no. 40/2004, of August 18, amended by Decree-Law no. 202/2012, of August 27, by Decree-Law no. 233/2012, of October 29, by Law no. 12/2013, of January 29, by Decree-Law no. 89/2013, of July 9, and by Law no. 123/2019, of August 28;
- Fellowship Regulation of the Polytechnic Institute of Porto, as approved by the order “Despacho P.PORTO-P-015-2020” from the 18th of May, and by “Despacho 6083/2020”, as published in the Portuguese Official Journal, Series II, on the 4th of June.
- FCT Regulation for Studentships and Fellowships, as published in the Portuguese Official Journal, Series II, by Regulation no. 950/2019, of December 16, and amended by Regulation no. 643/2021, as published in the Portuguese Official Journal no. 135, Series II, on the 4th of July.

#### 5. SCIENTIFIC SUPERVISION AND PLACE OF WORK

The work will be carried out at CEI - Centre for Intercultural Studies of Porto Accounting and Business School (ISCAP) of the Polytechnic of Porto, at Rua Jaime Lopes Amorim, 4465-004 S. Mamede de Infesta, Matosinhos, office 333, under the supervision of ISCAP's Full Professor Clara Sarmento.

#### 6. DURATION AND ACTIVITY SCHEME

A 5-month fellowship contract, on an exclusive basis, with the possibility of renewal until the ongoing projects' implementation deadline, and never exceeding the limitations foreseen in the applicable regulations. ([Fellowship Regulation of the Polytechnic Institute of Porto \(PT\)](#)).

#### 7. VALUE OF MONTHLY MAINTENANCE ALLOWANCE

The amount of the research fellowship is €€486.12 (four hundred eighty-six euro and twelve cents), as per FCT's Stipends values in force [<https://www.fct.pt/apoios/bolsas/valores>], paid monthly, as per the regulations of the Fellowship Regulation of the Polytechnic Institute of Porto, and is foreseen in the according Request for Expenditure (PAD) no. ISCAP-4818..

#### 8. SELECTION METHOD AND COMPOSITION OF THE JURY

The selection method to be used will be in accordance with the following criteria and respective valuations:

- a) Academic curriculum relevant to the area in the announcement, valued from 0 to 20 (weighting 25%);
- b) Experience in the scientific area of the announcement, valued from 0 to 20 (weighting 50%);
- c) Interview, valued from 0 to 20 (weighting 25%).

Candidates may be excluded on the following grounds:

- a) They do not have the mandatory requirements as stated in section 2;
- b) Their score is below 9.5 in any of the evaluation components, and they will, therefore, be excluded from the procedure and will not be evaluated in the following component(s);
- c) They have failed to appear at the interview or have shown unwillingness/unavailability to provide further clarifications that have been requested, which will be deemed equivalent to the candidate's withdrawal.

Composition of the Selection Jury:

- President of the Jury – Professor Clara Sarmento, Full Professor at ISCAP and Director of CEI;
- Effective Member – Professor Carina Cerqueira, Senior Lecturer at ISCAP, set to replace the president in absences and impediments;
- Effective Member – Professor Marco Furtado, Senior Lecturer at ISCAP;
- Alternative Member – Professor Isabelle Tulekian, Senior Lecturer at ISCAP;
- Alternative Member – Professor Luciana Oliveira, Senior Lecturer at ISCAP;

#### 9. FORM OF PUBLICATION / NOTIFICATION OF RESULTS

The results of the announcement will be communicated to the candidates electronically, via the platform available at <https://www.ipp.pt/concursos/pessoal>, according to the deadlines foreseen in the Fellowship Regulation of the Polytechnic Institute of Porto.

#### 10. DEADLINE FOR APPLICATION AND APPLICATION FORM

The tender will be open for 10 working days, from the 24<sup>th</sup> of November to the 9<sup>th</sup> of December 2022.

The applications must be formalised by filling out an electronic application form, available at <https://www.ipp.pt/concursos/pessoal>, and its due submission until the established deadline along with the following documents:

- 1) Curriculum Vitae;
- 2) Qualifications' Certificate or equivalent, (mentioning the final average mark and all the classifications) whenever it has been awarded by a foreign higher education institution;
- 3) Proof of enrolment in the study cycle foreseen in the announcement;
- 4) A sworn written statement that: the applicant does not exceed, upon celebrating the aforementioned contract, an accrued period of two years (be that linear or interpolated) within this type of fellowship;
- 5) A sworn written statement that the applicant has not yet been a beneficiary of any other Research Fellowship directly or indirectly financed by FCT;
- 6) A sworn written statement that the applicant was informed of the Fellowship Regulation of the Polytechnic Institute of Porto (P.PORTO/P-001/2020), as approved by the order "Despacho P.PORTO-P-015-2020", and shall abide by it;

7) Other documents that the applicant might deem relevant.

Applications submitted by e-mail or any other electronic means other than the one stipulated shall not be considered.

After the pondering and assessment of the candidates according to the components in question, candidates will be ranked in a decreasing order of score. In the event of a tie, the tie-break will be based on, by order of appearance:

- a) Previous knowledge of CEI and its projects under implementation;
- b) Experience in the writing, publication and editing of scientific articles.

If the tie remains, the jury shall have a vote where all members have their say, but where the President of the Jury will have a casting vote in the event of a new tie.

**School/Centre:** Centre for Intercultural Studies (CEI), ISCAP-P.PORTO

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The Dean of ISCAP-P.PORTO  
Manuel Moreira da Silva