

A call is hereby opened for the award of a Scientific Initiation Grant (equivalent to the Research Initiation Scholarship (BII) under the terms of the P. PORTO Grant Regulations) for R&D activities to be carried out by an undergraduate student as part of the research projects of the Center for Intercultural Studies, under the following conditions:

1. SCIENTIFIC AREA: Intercultural Studies.

2. ADMISSION REQUIREMENTS

- a) Be enrolled, at the date of the grant contract, in bachelor's degree in Business Communication;
- b) Prior education in the humanities;
- c) Strong organizational skills, proactivity, responsibility and ability to work in a team;
- d) Proficiency in English as a working and communication language;
- e) Mastery of quantitative and qualitative research methodologies;
- f) Research-level knowledge and support for project management.

Preferred factors:

- a) Preference will be given to candidates with experience in writing, publishing and communicating scientific articles;
- b) Preference will be given to candidates who have prior experience in administrative support and active participation in international research projects;
- c) Preference will be given to candidates who already have experience in research and research support in the digital humanities;
- d) Preference is given to candidates with CUs in International Communication, Digital Marketing, and Research Methodologies;
- e) Preference is given to candidates with prior knowledge and experience at the CEI.

3. WORK PLAN

Collaborate in the implementation of the work plans of the research projects of the Centre for Intercultural Studies, namely:

- a) creation of scientific and pedagogical materials, collection and management of qualitative and quantitative data, fieldwork, critical analysis and scientific writing;
- b) Participation in dissemination and communication activities of scientific results;
- c) Creation of evaluation and quality management solutions for scientific results.

4. APPLICABLE LEGISLATION AND REGULATIONS

- Law no. 40/2004 of 18 August, as amended by Decree-Law no. 202/2012 of 27 August, Decree-Law no. 233/2012 of 29 October, Law no. 12/2013 of 29 January, Decree-Law no. 89/2013 of 9 July and Decree-Law no. 123/2019 of 28 August.
- P.PORTO Research Grant Regulations (P.PORTO/P-001/2020), approved by Order P.PORTO-P-015-2020.
- FCT, I.P. Research Grant Regulations, republished by Notice (extract) no.412/2026/2, published in Diário da República, 2nd series, of 7 January 2026.

5. SCIENTIFIC SUPERVISION AND WORKPLACE:

The work will be carried out at CEI, Centre for Intercultural Studies of ISCAP-P.PORTO, Offices 333-335, Rua Jaime Lopes Amorim, 4465-004 S. Mamede de Infesta, Matosinhos, under the scientific supervision of Professor Clara Sarmento, Principal Coordinating Professor of ISCAP.

6. DURATION AND ACTIVITY REGIME

The Grant will have a duration of 3 months, to take place between June and August 2026, and may be renewed up to the maximum limit of one year, on an exclusive basis, in accordance with applicable regulations.

7. MONTHLY MAINTENANCE ALLOWANCE

The amount of the Grant corresponds to € 701,12, in accordance with the FCT table of values in force [<https://www.fct.pt/wp-content/uploads/2026/03/Tabela-de-Valores-SMM-2026.pdf>] paid monthly, plus reimbursement of voluntary social security contributions, as provided for in the regulations (Applicable only to contracts of 6 months or longer.)

8. SELECTION METHOD AND COMPOSITION OF THE JURY

Given the prior definition of the work plan and the host institution, the evaluation focuses exclusively on the candidate's merit. The selection method to be used will comply with the following selection criteria and respective weightings:

a) Academic curriculum relevant to the field of the call – 70%

This criterion will be assessed based on:

- i) Average grade of the curricular units completed in the Bachelor's degree programme – 70%;
- ii) Academic background relevant to the scientific area of the call, considering the completed curricular units and other academic elements included in the Curriculum Vitae – 30%.

b) Previous experience – 30%

This criterion will be assessed according to:

- i) Participation in research projects, research support activities, or duly documented scientific activities – 70%;
- ii) Participation, where applicable, in publications, scientific communications, or scientific dissemination activities – 30%.

The final grade is calculated as the weighted average of the assessment components, expressed on a scale of 0 to 20.

Candidates may be disqualified from the competition on the following grounds:

- a) For failing to meet the mandatory requirements set forth in section 2;
- b) Candidates who receive a final score of less than 9.5.
- c) A candidate's failure to provide any additional clarifications requested of them shall be deemed a withdrawal from the call.

Composition of the Selection Jury:

- Chair – Doctor Manuela Patrício, Coordinating Professor of ISCAP and Integrated Researcher at CEI;
- Full Member – Doctor Clara Sarmiento, Full Coordinating Professor of ISCAP, Integrated Researcher and Director of CEI, who replaces the Chair in cases of absence or impediment;
- Full Member – Doctor Carina Cerqueira, Assistant Professor of ISCAP and Integrated Researcher at CEI;
- Alternate Member – Doctor Marco Furtado, Assistant Professor of ISCAP and Integrated Researcher at CEI;
- Alternate Member – Doctor António Monteiro de Oliveira, Assistant Professor of ISCAP and Integrated Researcher at CEI.

9. PUBLICATION / NOTIFICATION OF RESULTS

The results of the call will be communicated to candidates electronically through the platform available at <https://www.ipp.pt/concursos/pessoal>, in accordance with the deadlines set out in the P.PORTO Research Grant Regulations.

10. APPLICATION DEADLINE AND SUBMISSION PROCEDURE

The call is open for a period of 10 (ten) days following the date of publication of the present call.

Applications must be submitted exclusively through the electronic application form available at <https://www.ipp.pt/concursos/pessoal> and submitted by the deadline together with the following documents:

- 1) Curriculum Vitae;
- 2) Academic certificates or recognition thereof (with conversion of the final classification) when awarded by foreign higher education institutions;
- 3) Proof of enrollment in a Bachelor's study programme;
- 4) Declaration on honour stating awareness of the P.PORTO Research Grant Regulations (P.PORTO/P-001/2020), approved by Order P.PORTO-P-015-2020, and commitment to comply with them;
- 5) Other documents deemed relevant by the candidate.

Notes:

Supporting documents verifying academic qualifications may be waived during the application phase and replaced by a sworn statement from the applicant; verification of these qualifications will take place only during the scholarship contract phase. Failure to submit these documents or their non-compliance within six months of the date of notification of approval following the scientific evaluation will result in the scholarship not being awarded.

Proof of enrollment in a degree program may not be submitted at the time of application; the award of the scholarship is contingent upon the submission of valid enrollment documentation within six months of the date of notification of approval following the scientific evaluation.

Applications sent by email or by any electronic means other than the one specified will not be accepted.

11. EVALUATION AND PUBLICATION OF RESULTS

The results will be published on the online platform.

- Draft decision: within 90 business days of the submission of applications;
- Preliminary hearing: 10 business days;
- Final decision: within 60 business days of the hearing.

An appeal may be filed against the final decision within 15 business days of notification, or a hierarchical appeal may be filed with the President of P.PORTO within 30 business days.

12. FINANCING

The Grant is funded by the Centre's own funds.

In all matters not covered herein, the P.PORTO Scholarship Regulations, the Research Scholar Statute, and other applicable legislation shall apply.

The President of ISCAP-P.PORTO, on May 18 2026.

(Manuel Fernando Moreira da Silva)