

Edict

COMPETITION FOR ACCESS TO THE COURSE OF MASTER IN DEVELOPMENT PRACTICES SCHOOL YEAR 2020/2021

Maria João Monteiro Ferreira Viamonte, president of the Instituto Superior de Engenharia do Porto (ISEP), makes it known that, pursuant to article 17 (1) of Decree-Law No. 74/2006 of March 24, amended by Decree-Law No. 107/2008, of June 25, by Decree-Law No. 230/2009, of September 14, by Decree Law No. 115/2013, of August 7, by Decree-Law No. 63/2016, of September 13, and by the Decree Law No. 65/2018, of August 16:

1. It is open to access competition for frequency in the school year of 2020/2021, Of the Masters course in development practices, within the deadlines and vacancies Listed in annex I and annex II of this announcement;
2. Pursuant to art. 17 of Decree-Law 74/2006 may apply for access to the cycle of studies leading to the degree of master:
 - a) Holders of the degree of licensee or legal equivalent;
 - b) Holders of a foreign higher academic degree conferred following a first cycle of studies organised in accordance with the principles of Bologna by a state adhering to this Process
 - c) Holders of a foreign higher academic degree that is recognized as satisfying the objectives of the degree of licensee by the Technical-Scientific Council of the ISEP;
 - d) Holders of a school, scientific and professional curriculum, which is recognized as attesting the ability to carry out this cycle of studies by the Technical-Scientific Council of ISEP.
3. The recognition referred to in points (b) and (d) of the preceding paragraph has as effect only the access to the cycle of studies leading to the degree of master and does not confer on the holder the equivalence to the degree of licensee or recognition of that degree.
4. International students, pursuant to Decree-law 36/2014, of March 10, amended by Decree-Law No.113/2014, of July 16 and by the Decree Law No.62/2018, of August 6, compete in the cycle of studies leading to the degree of master, through the contingent C2, when the number of vacancies is nonzero.
5. The other candidates compete in the cycle of studies leading to the master's degree, through the C1 contingent.
6. The application for access to the cycle of studies leading to the degree of Master will be exclusively by electronic means on the page <http://www.isep.ipp.pt/mestrados>, by completing the application form

and indicating the order of preference of the areas of specialization to which it is applied, if any, as well as the annexation of the following documents in digital format:

- a) Document proving the identity/nationality of the applicant;
 - b) Document proving the ownership of the qualification with which you are applying;
 - c) Professional and academic curriculum of the applicant, which shall discriminate separately in the following order:
 - Academic qualifications: Academic degrees, classifications, date and institution in which they were issued, if possible, accompanied by their respective study plans when the degree was not obtained in the ISEP;
 - Professional experience: Description of the functions performed and indication of the institutions where the professional activity was exercised;
 - Another training on continuous training courses, duly certified;
 - Participation in the elaboration, operationalization or monitoring of projects or programs in areas of interest for higher education;
 - Publications, articles and communications in seminars and congresses;
 - Other documents that the applicant understands are relevant for the assessment of his application.
7. The application is only valid after the settlement of the application fee of €60 (60 euros), and the payment is made through the ATM network using the reference generated. International students will be able to pay this fee via bank transfer to the IBAN PT 50078101120000000457426 and send a copy of the voucher to info-sa@isep.ipp.pt.
8. The application fee will not be refunded in any justification.
9. Applications which are not made and submitted under the terms set out in this notice or do not comply with the payment of the application fee within the deadlines defined for each of the phases envisaged and referred to in annex I shall be rejected.
10. In the event of a preliminary refusal, applicants will be notified by electronic means.
11. In the analysis of the curriculum, only the duly substantiated references will be considered, and the jury may, if you understand, request additional documents for the purpose of having doubts.
12. Candidates for enrollment will be selected by a jury, taking into account the following aspects:
- a) Academic curriculum;
 - b) Scientific curriculum;
 - c) Professional curriculum.
13. For quota C1 The selection criteria and the respective score to be used in the candidates ' seriation, are the constants of the Annex III.

14. If the jury so understands:

- a) Candidates may be interviewed to assess the motivation, knowledge of foreign languages and availability of time for the course frequency;
- b) Candidates may be submitted to academic selection exams to assess their knowledge profile in the basic scientific area of the course to which they are applying;
- c) It may be defined as a prerequisite for enrollment in the master course, the frequency with the use of certain curricular units of the cast of the undergraduate courses of the Isep or of curricular units exclusively created for this purpose;
- d) Applications for holders of scientific qualifications other than that of the master's candidate may be excluded.

15. The admission of candidates who compete with qualifications that have not been obtained at the Instituto Superior de Engenharia do Porto can be performed by the jury on a conditional basis.

16. The decisions of the jury on the selection of candidates does not fit the complaint, except when accused of a manner of addiction, in which case a reasoned complaint may be lodged with the president of the Instituto Superior de Engenharia do Porto.

17. The complaint is submitted by electronic means on the page <http://www.isep.ipp.pt/mestrados>, in the < Make complaint option within the deadlines set out in annex I, and implies payment of the complaint fee provided in the current emoluments table. The complaint rate will be returned in cases where the complaint is filed.

18. The results of the competition will be disclosed electronically and through publication in <https://portal.isep.ipp.pt>.

19. The candidates placed acquire the right to registration and registration within the time limits set out in annex I. Registration and registration are carried out in <https://portal.isep.ipp.pt>, applying the rules and procedures laid down in the ISEP general registration and enrollment regulation. The registration fee and the value of the bribe are fixed by the General Council of the Polytechnic Institute of Porto (IPP), being made public until August 31st, 2019.

20. The master's degree will only work with a minimum of 10 students enrolled.

ISEP, 3 Of March of 2020

Maria João Viamonte
President

ANNEX I

COMPETITION FOR ACCESS TO THE COURSE OF

MASTER IN DEVELOPMENT PRACTICES

School year 2020/2021

Timing

1ª Application phase

Action	Term
Submission of the application	Of 4 March to 15 April, 2020
Posting the results list	Until 17 of April of 2020
Complaints and Waives	of 20 a 21 of April of 2020
Decision on complaints	Up to 23 of April of 2020
Publication of the final list of admitted candidates	Until 24 of April of 2020
Enrollments and registrations a)	of 27 of April to 3 May of 2020
<i>Remarks: A) After this deadline, if the candidate admitted has not made his registration and registration, the following candidate will be summoned from the ordered list until the vacancies or candidates admitted are exhausted.</i>	

2nd Phase of applications

Action	Term
Posting of the remaining vacancies map	Until 4 May 2020
Submission of the application	Of 4 May a 30 June 2020
Posting the results list	Until 3 of July 2020
Complaints and Waives	Of 4 a 5 of July 2020
Decision on complaints	Until 6 of July 2020
Publication of the final list of admitted candidates	Until 8 of July 2020
Enrollments and registrations a)	Of 9 a 14 of July 2020
<i>Remarks: A) After this deadline, if the candidate admitted has not made his registration and registration, the following candidate will be summoned from the ordered list until the vacancies or candidates admitted are exhausted.</i>	

3ª Application phase

Action	Term
Posting of the remaining vacancies map	Up to 15 of July 2020
Submission of the application	Of 15 July to 20 September 2020
Posting the results list	Until 22 of September 2020
Complaints and Waives	of 23 to 24 of September 2020
Decision on complaints	Up to 25 of September 2020
Publication of the final list of admitted candidates	Until 28 of September 2020
Enrollments and registrations a)	Of 28 September to 2 October 2020
<i>Remarks: A) After this deadline, if the candidate admitted has not made his registration and registration, the following candidate will be summoned from the ordered list until the vacancies or candidates admitted are exhausted.</i>	

ANNEX II
COMPETITION FOR ACCESS TO THE COURSE OF
MASTER IN DEVELOPMENT PRACTICES
SCHOOL YEAR 2020/2021

Vacancy/Quota Map

Master Course	Vacancies C1	Vacancies C2
Master in Development practices	30	*

* No limit on vacancies, but applicants must meet the conditions for integrating this quota.

ANNEX III

COMPETITION FOR ACCESS TO THE COURSE OF

MASTER IN DEVELOPMENT PRACTICES

School year 2020/2021

Seriation criteria

1. Candidates for enrollment in Master's courses will be assessed taking into account the following basic criteria:
 - a) School Curriculum- ***This***
 - b) Professional Curriculum- ***CP***
 - c) Scientific curriculum – ***Cc***

2. In the candidates ' seriation will be applied the following subcritérios:

2.1. Resume School

2.1.1. Academic degree of the applicant (***Ga***), **Score:**

- i. Degree (pursuant to Decree-Law 74/2006 of 28 March): **4,0**;
- ii. Bachelor's degree (5 years of training in higher education): **5,0**;
- iii. Master's degree (pursuant to Decree-Law 74/2006 of 28 March): **6,0**;
- iv. Master's degree (7 years of training in higher education): **8,0**;
- v. Phd: **10,0**.

Candidates who have other degrees of higher education and a curriculum, according to points (b), (c) and (d) of point 2 of the notice, will also be considered and equated to the equivalent degree of the list.

2.1.2. Classification(***X***) of the degree or other degrees of access already obtained by the applicant (***CL***):

CL = $0,3 * X - 2$, when there is a note on a scale from 0 to 20
CL = 4, when enabled with Master's degree
CL = 5, when enabled with PhD
CL = 0, Us Remaining cases

2.1.3. Affinity between the base formation and the master's candidate (***Of***), **Score:**

- i. Basic training without affinity to the area of the master's candidate: **0,25**; Technical-Scientific Base: **0,50**;
- ii. Basic training with affinity to the area of the master's candidate: **0,75**;
- iii. Basic training in the area of the master's candidate: **1,00**.

2.1.4. The classification of the school curriculum (***This***) will be obtained from the expression:

$$CE = (0,6 \times GA + 0,4 \times CL) \times AF$$

The result will be rounded up to the décimas.

2.2. Professional Curriculum (*CP*)

2.2.1. Degree of complexity of the function performed (*Was*):

- i. Medium frame: **1,0**;
- ii. Top frame: **2,0**;
- iii. Direction: **3,0**.

2.2.2. Time of Service (*TS*):

- i. Less than 2 years: **1,0**;
- ii. From 2 to 4 years: **2,0**;
- iii. From 5 to 15 years: **3,0**;
- iv. Over 15 years: **4,0**.

2.2.3. Affinity between the function and the area of the master's candidate (*Of*):

- i. function without affinity to the area of the master's candidate: **0,25**; Technical-Scientific Base: **0,50**;
- ii. function with affinity to the area of the master's candidate: **0,75**;
- iii. function of the area of the master's candidate: **1,0**.

2.2.4. The classification of the professional curriculum (*CP*) will be obtained from the expression:

$$CP = (0,6 \times FU + 0,4 \times TS) \times AF$$

The result will be rounded up to the décimas.

2.3. Scientific Curriculum (*CC*)

Note: It will only be considered the scientific curriculum obtained in the area of the master's candidate or in an affine area.

2.3.1. Publication of Books (*LV*): **5,0** Points per book;

2.3.2. Publication of chapters of books or articles in journals of international circulation with arbitration (*That*): **3,0** Points per article;

2.3.3. Publication of articles in journals of national circulation with arbitration (*ANA*): **2,0** Points per article;

2.3.4. Presentation of communications in national or international meetings, with arbitration and publication in Top of the event (*CCA*): **1,0** Points by communication;

2.3.5. The classification of the scientific Curriculum (*Cc*) will be obtained from the expression:

$$CC = (LV + AIA + ANA + CCA) / 50$$

The result will be rounded up to the décimas.

3. Final classification (*CF*)

The final classification, *CF*, of each applicant will be determined from the expression:

$$CF = 0,7 \times CA + 0,15 \times CP + 0,15 \times CC$$

In case of a tie between two or more candidates, and in the event that it is necessary to untie to admit one or more of the tied candidates, an interview will be used.

If the number of candidates is less than the number of vacancies, the seriation of candidates admitted will be Made Alphabetically.